EMPOWERINGINDY

Volunteer role descriptions

Every volunteer must be at least 12 years old, and every role is on your feet for most of the day. Choose the role that fits you best — the Volunteer Coordinator will confirm your placement.

SHIFTS

Morning 8:00am – 12:30pm | **Afternoon** 1:30pm – 6:30pm | **All day** 8:00am – 6:30pm

Open roles

OPEN SIGNUP

Sign up any time using the public volunteer link.

Hospitality

12+

Replenishing refreshments, greeting families, baking cookies, and emptying trash.

Parking

12+

Directing cars where to park.

Outdoors

Packaging

12+

Receiving toys and shoes from the store and organizing them into bags per family.

No family contact

Loader

12+

Loading gifts into vehicles.

Outdoors | Limited family contact

Elf

12+

Assisting the host with the family's gifts as the family shops.

Some family contact | Host / Elf meeting

Tear Down

12+

Arriving at the end of the event to assist with tear down and clean up of the space.

Evening only

Restricted roles

ACCESS CODE REQUIRED

Invited to serve in one of these? Ask the Volunteer Coordinator for a code.

Host

18+

Ministering to and helping the families shop.

Direct family contact | Host / Elf meeting

Store

12+

Replenishing the gifts that families shop for.

Limited family contact

Guest Check-In

12+

Checking in families and giving them direction when they arrive.

Direct family contact

Floater

12+

Whatever the day entails — assisting wherever help is needed.

Some family contact

Please submit one form per volunteer. If you are signing up family members, complete a separate form for each person so everyone can be scheduled correctly.

Questions about a role, your shift, or your availability?

Contact the Volunteer Coordinator at volunteer@empoweringindy.org.